



FENNVILLE PUBLIC SCHOOLS

"Educational Excellence, Community Atmosphere, Global Vision"

FIVE MEMORIAL DRIVE
FENNVILLE, MICHIGAN 49408

Job Posting

POSITION: High School Student Success Coordinator

POSTING PERIOD: May 2, 2022 – Until Filled, Beginning 2022-2023 School Year

QUALIFICATIONS:

1. Demonstration of leadership capacity or experience in current or previous position.
2. Experience and knowledge of MTSS including: effective instructional practices, data-driven decision making, PBIS, Restorative Practices, and working with At-Risk students.
3. Ability to communicate effectively and relate positively with students, parents, staff, and other members of the community.
4. Demonstration of solution-oriented mindset and ability to problem solve.
5. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Paul Andrews, High School Principal

JOB DESCRIPTION: The Student Success Coordinator is a key leader in fostering both behavioral and academic growth among students. The Student Success Coordinator will have frequent contact with students as well as be involved in the implementation of behavior and academic systems of support. An ideal candidate will have had experience working with diverse populations as well as students who may be considered "At-Risk" as evidenced by various data-based indicators.

PERFORMANCE RESPONSIBILITIES:

1. Enhance FHS' Multi-Tiered Systems of support by acting as a collaborative, professional leader among the Student Support Team, Building MTSS Team, and in working with administration, staff, and students.
2. Support the ongoing installation of a comprehensive, student-centered Multi-Tiered System of Supports (MTSS) program for students grades 9-12 who require immediate, short term, and/or long-term assistance to achieve academic and/or behavioral success.
3. Monitor, analyze, and respond to student risk factors via Early Warning Indicator data. Includes creating and maintaining active data dashboards and Accountability Trackers to implement or enhance upon the systems of support developed for improving outcomes for At-Risk students.
4. Lead a team approach to providing student services with students, parents, staff, and administrators.
5. Manage and coordinate the oversight of key common areas that provide student academic and behavior support.
6. Engage with students and families to proactively prevent and/or respond to student needs that are interfering with their education, such as chronic absenteeism, homelessness, and social-emotional needs.
7. Establish collaborative community partnerships to improve student outcomes through financial assistance, food pantries, and/or necessary household supplies.
8. Perform other such duties as may be assigned by Building Principal.



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TERM OF EMPLOYMENT: Salary and work year to be determined by the Board in accordance with the Master Agreement

Interested persons should submit a letter of application and resume with references to:
Paul Andrews, High School Principal
paul.andrews@fennville.org

The Board of Education of Fennville Public Schools does not discriminate on the basis of race, color, religion, national origin, sex, disability, age, height, weight, marital status, or any other legally protected characteristic, in its programs and activities including employment opportunities.

Posted: May 2, 2022