

**FENNVILLE PUBLIC SCHOOLS  
BOARD OF EDUCATION  
ORGANIZATIONAL MEETING MINUTES  
JANUARY 16, 2017  
BOARD ROOM – 7:00 P.M.**

**A. CALL TO ORDER**

The meeting was called to order by Vice President Tobias Hutchins at 7:00 p.m. and the Pledge of Allegiance was recited.

**B. TAKING OF THE ROLL**

Present:        Mr. David Johnson        Mr. Tobias Hutchins  
                     Mrs. Juliet Michele        Mr. Julio Almanza  
                     Mr. John Raak                Mr. Jayson Hicks  
                     Mr. Manuel Sanchez        Student Representative, Amanda Chappell  
Absent:         None

**C. ELECTION OF TEMPORARY CHAIRPERSON**

*Motion by Johnson, supported by Michele, that the Board of Education appoint Mr. Hutchins as Temporary Chairperson. No other nominations.*

**Motion carried:        7-0        Unanimous**

**D. ELECTION OF OFFICERS FOR 2017**

**President**

*Motion by Michele, supported by Hicks, that the Board of Education appoint Mr. Johnson to the position of Board President. No other nominations.*

**Motion carried:        7-0        Unanimous**

**Vice President**

*Motion by Michele, supported by Sanchez, that the Board of Education appoint Mr. Hutchins to the position of Board Vice President. No other nominations.*

**Motion carried:        7-0        Unanimous**

**Secretary**

*Motion by Almanza, supported by Sanchez, that the Board of Education appoint Mrs. Michele to the position of Board Secretary. No other nominations.*

**Motion carried:        7-0        Unanimous**

**Treasurer**

*Motion by Sanchez supported by Michele, that the Board of Education appoint Mr. Almanza to the position of Board Treasurer. No other nominations.*

**Motion carried:        7-0        Unanimous**

**E. ADDITIONS TO THE AGENDA**

Addendum: Add Action Item H-5. (Early Graduation Request).

**F. PUBLIC PARTICIPATION**

None

**G. CONSENT AGENDA**

*Motion by Hutchins, supported by Michele, that the Board of Education approve the Consent Agenda as presented to include the following:*

<b>1. Minutes for December 19, 2016 Regular Meeting</b>	<b>2. Treasurer's Report for December 2016</b>	<b>3. Summary of Bills for December 2016</b>	<b>4. Agenda plus Addendum: Add Action Item H-5</b>
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Board meeting date and time will be discussed further during the next work session.

5. Dates, Times, and Locations of Board Meetings:

- Monday, February 20, 2017
- Monday, March 20, 2017
- Monday, April 17, 2017
- Monday, May 15, 2017
- Monday, June 19, 2017\*
- Monday July 17, 2017
- Monday August 21, 2017
- Monday, September 18, 2017
- Monday, October 16, 2017
- Monday, November 20, 2017
- Monday, December 18, 2017

\*Budget Hearing to precede Board meeting at 6:30 p.m.

All Regular meetings to be held at 7:00 p.m. in the Board Room unless otherwise posted. Special meeting and work sessions will be scheduled as necessary.

6. Designate official depositories or all District Funds to be Chemical Bank and the Michigan School District Liquid Asset Fund Plan.

7. That the Board of Education continue usage of the Debt Retirement Account at Chemical Bank for the purpose of depositing taxes and for bond payments, and continue usage of the Sinking Fund Account at Chemical Bank for the purpose of depositing taxes and for payment of allowable Sinking Fund expenses.

8. Authorize signatories for all accounts as indicated, and as funds are deposited in the designated depositories as presented in this Agenda:

All General Fund and Debt Fund and Sinking Fund Accounts- any two of the following persons: Board President, Board Vice President, Board Secretary, Board Treasurer, Dirk Weeldreyer, Superintendent, and the appointed CFO and Controller for the District.

All School Service Fund Accounts (School Lunch) and all Trust and Agency Fund Accounts – the following persons: Dirk Weeldreyer, Superintendent, and the appointed CFO and Controller for the District.

and further, that the previously approved signatories continue to be in effect until such time that the new signature authorization cards are completed.

9. Authorize immediate deposit of school funds in established depositories without the Treasurer's signature, and further, that the Superintendent or designee be authorized to transfer funds between Board-approved institutions and accounts in accordance with accepted business procedures and in the best interest of the District, commensurate with the Board of Education Policy.
10. Authorize the following positions to use District purchase cards in conducting District business: Superintendent, Director of Teaching and Learning, High School Principal, Middle School Principal, Elementary School Principal, Athletic Director/ High School Assistant Principal, Food Service Director, Facilities Director, Executive Secretary, Family Coach.
11. Designate the CFO, Controller, and/or designee as the District's Electronic Transfer Officers.
12. Authorize the CFO and Controller for the District to assume specified responsibilities of the Board Treasurer.
13. Designate the Superintendent to assume specified responsibilities of the Board Secretary.
14. Authorize the Superintendent to sign contract documents on behalf of the District and the Board of Education.
15. Appoint the Executive Secretary to serve as deputy to the Secretary of the Board for purpose of coordinating all school election efforts with the County Clerk and appropriated agencies.

16. Appoint the Executive Secretary to coordinate the postings of any and all public notices of public meetings.
17. Retain the firm of Thrun Law Firm, P.C. of Lansing, Michigan and Scholten Fant, P.C. of Grand Haven, Michigan, as General Board Counsel, and further that the Superintendent be authorized to solicit such legal counsel as the Board or as the Superintendent may from time-to-time deem necessary.
18. Retain the auditing firm of Maner Costerisan, P.C. for the 2016-2017 fiscal year.
19. Appoint the Superintendent and Director of Teaching and Learning as Title IX/Civil Rights/Non-Discrimination Coordinators.

**Motion carried: 7-0 Unanimous**

## **H. SUPERINTENDENT'S REPORT**

### **1. STUDENT REPRESENTATIVE REPORT**

The Robotics team has begun work on this year's project.

Three seniors will be performing in the MSVMA State Honor Choirs on Saturday at 3:00 p.m. at the DeVos Performance Hall. Tickets are \$5 at the door.

A committee has been formed to look at ways in which we introduce our students to Education beyond high school. A survey of where we are now as done by staff.

Both juniors and senior students have visited the GVSU and CMU campuses. The 8<sup>th</sup> grade class will be going to WMU this Friday, January 20.

Alumni student panels came to FHS to discuss their college experiences.

### **2. SUPERINTENDENT'S EVALUATION TRAINING**

Mr. Weeldreyer shared information with Board members regarding the Superintendent's evaluation training that will be held on Wednesday, January 25 at 7:00 p.m.

### **3. BALANCED CALENDAR WORKSHOP**

On Tuesday, January 31, AAESA will sponsor an informational meeting for Board members from four counties on the balanced calendar concept.

### **4. NEVER FORGOTTEN GAME**

The Never Forgotten game will be hosted this year by Hope College. Thank you to Hope, the Wes Leonard Heart Team, Mr. Marietta, and Mr. Greydanus for helping to set this up.

5. COMMITTEE MEETINGS  
There is a need for both Personnel and Facilities Committee meetings in the near future.
6. EL FAMILY EVENT  
Mr. Harbaugh shared that there will be a community event for EL students and families at the San Felipe Church on February 1, 2017 and invited Board members to attend.
7. JANUARY REVENUE ESTIMATING CONFERENCE  
Mr. Weeldreyer shared information on the recent conference he attended and stated that the outlook for the next budget is holding, with several unknown variables. The budget session will continue from now until June.
8. BOARD RECOGNITION MONTH  
Board members were recognized for a job well done and presented with a small appreciation gift.

## **I. NEW BUSINESS**

### **Informational/Discussion/Presentation Items:**

1. Discussion of Committee/Delegate Assignments

### **Action Items:**

#### **1. ESTABLISHMENT OF STANDING COMMITTEES**

*Motion by Hutchins, supported by Almanza, that the Board of Education establish the following committees:*

##### Board Policy Committee

1. David Johnson – Chair
2. Julio Almanza
3. Jayson Hicks

##### Facilities and Transportation Committee

1. David Johnson – Chair
2. Julio Almanza
3. John Raak

##### Finance Committee

1. Julio Almanza – Chair
2. John Raak
3. Manuel Sanchez

##### Personnel Committee

1. David Johnson – Chair
2. Juliet Michele
3. Manuel Sanchez

Student Program Committee

1. Tobias Hutchins – Chair
2. Jayson Hicks
3. Juliet Michele

Paine Volunteerism Award Committee

1. Julio Almanza
2. Tobias Hutchins

**Motion carried: 7-0 Unanimous**

**2. APPOINTMENT OF DELEGATES**

*Motion by Hutchins, supported by Hicks, that the Board of Education appoint the following members to serve as delegates and representative for 2017.*

MASB Delegate Assembly

Delegates

1. Julio Almanza
2. Tobias Hutchins

Alternates

1. Jayson Hicks
2. Juliet Michele

Allegan County School Board Association

Delegate

1. Jayson Hicks

Alternate

1. Julio Almanza

Fennville Educational Foundation

1. Juliet Michele

**Motion carried: 7-0 Unanimous**

**3. ADOPTION OF RESOLUTION CALLING SPECIAL ELECTION**

*Motion by Michele, supported by Hicks, that the Board of Education adopt the resolution calling a Special School Election to be held on Tuesday, May 2, 2017 for the renewal of the District's operating millage.*

**Roll Call Vote:**

Ayes: Michele, Sanchez, Hicks, Raak, Hutchins, Almanza, Johnson

Nays: None

**Motion carried: 7-0 Unanimous**

**4. APPROVAL OF BOND REFINANCING RESOLUTION**

*Motion by Hutchins, supported by Michele, that the Board of Education adopt the bond refinancing resolution as presented.*

**Roll Call Vote:**

Ayes: Almanza, Hutchins, Raak, Hicks, Sanchez, Michele, Johnson  
Nays: None

**Motion carried: 7-0 Unanimous**

**5. EARLY GRADUATION REQUEST**

*Motion by Hutchins, supported by Almanza, that the Board of Education approve the early graduation request for Marah Rasmussen upon completion of all Fennville High School graduation requirements.*

**Motion carried: 7-0 Unanimous**

**J. PUBLIC PARTICIPATION**

None

**K. COMMENTS FROM THE BOARD TABLE**

Mr. Johnson asked if there has ever been a study done on the percentage of students who completed college. He was told that MI School Data does track that information and that the high school counseling office is also working on step sto help increase the rate.

A work session date was scheduled for Wednesday, February 8, 2017 at 6:00 p.m.

It was asked that a press release regarding the bond refinancing be done as a build up to the bond. Mr. Harbaugh will take care of these.

Mrs. Michele would like to see Board members bring a list of what they consider “hot topics” to the next work session so they can begin to focus on what is needed.

Mr. Johnson had questions on moving the Never Forgotten game to Hope College and out of the District.

Mr. Sanchez invited Board members to volunteer at concession stands during sporting events and at the food distribution that is held each 4<sup>th</sup> Friday.

Mr. Hutchins stated that he would like to see Board meetings recorded in the future.

It was asked that emails be attached to Board members names on the website.

Members questioned the possibility of getting business cards.

Mr. Almanza asked for an update on the high school north entrance.

**L. ADJOURNMENT**

*Motion by Hutchins, supported by Sanchez, to adjourn. (8:31 p.m.)*

**Motion carried:        7-0        Unanimous**

*Recorded by Executive Secretary, Diane Beaty*

Respectfully Submitted by,

Juliet Michele  
Board Secretary