



**FENNVILLE PUBLIC SCHOOLS
BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 17, 2022
BOARD ROOM – 7:00 P.M.**

A. Call to Order

The meeting was called to order by President Toby Hutchins at 7:01 p.m. and the Pledge of Allegiance was recited.

TAKING OF THE ROLL

Present:	Mr. Toby Hutchins	Mr. Manuel Sanchez
	Mr. Julio Almanza	Mr. Ross Thiele
	Mrs. Juliet Michele	Mr. Ponce (arrived at 7:20 p.m.)
	Student Representative	
	Ava Rosema	

Absent: Mr. Paul Hapke

B. ELECTION OF TEMPORARY CHAIRPERSON

Motion by Michele, supported by Thiele, that the Board of Education appoint Mr. Sanchez as Temporary Chairperson. No other nominations.

Motion Carried: 5-0 Unanimous

C. ELECTION OF OFFICERS FOR 2022

President

Motion by Almanza, supported by Michele, that the Board of Education appoint Mr. Hutchins to the position of Board President. No other nominations.

Motion Carried: 5-0 Unanimous

Vice President

Motion by Thiele, supported by Michele, that the Board of Education appoint Mr. Sanchez to the position of Vice President. No other nominations.

Motion Carried: 5-0 Unanimous

Secretary

Motion by Michele, supported by Sanchez, that the Board of Education appoint Mr. Thiele to the position of Secretary. No other nominations.

Motion Carried: 5-0 Unanimous

Treasurer

Motion by Almanza, supported by Sanchez, that the Board of Education appoint Mrs. Michele to the position of Treasurer. No other nominations.

Motion Carried: 5-0 Unanimous

D. ADDITIONS TO THE AGENDA

None

E. PUBLIC PARTICIPATION

None

F. CONSENT AGENDA

Motion by Michele, supported by Sanchez, that the Board of Education approve the consent agenda as presented:

Minutes	Treasurer’s Report	Summary of Bills
December 20, 2021 Regular Meeting	December 2021	December 2021

4. Dates, Times, and Locations of Board Meetings

- Monday, February 21, 2022
- Monday, March 21, 2022
- Monday, April 18, 2022
- Monday, May 16, 2022
- Monday, June 20, 2022*
- Monday July 18, 2022
- Monday August 15, 2022
- Monday, September 19, 2022
- Monday, October 17, 2022
- Monday, November 21, 2022
- Monday, December 19, 2022
- *Budget Hearing to precede Board meeting at 6:30 p.m.

All Regular meetings to be held at 7:00 p.m. in the Board Room unless otherwise posted. Special Meetings and Work Sessions will be scheduled as necessary.

- 5. Designate official depositories for all District Funds to be Allegan Community Federal Credit Union, Huntington Bank, and the Michigan School District Liquid Asset Fund Plan.
- 6. That the Board of Education continue to use the Debt Retirement Account at Huntington Bank for the purpose of depositing taxes and for bond payments, continue to use the Sinking Fund Account at Huntington Bank for the purpose of depositing taxes and for payment of allowable Sinking Fund expenses, and continue to use the Community Recreation Fund Account at Huntington Bank for the purpose of depositing taxes and for payment of allowable Community Recreation Fund expenses.
- 7. Authorize signatories for all accounts as indicated, and as funds are deposited in the designated depositories as presented in this Agenda:

All General Fund and Debt Fund and Sinking Fund Accounts – any two of the following persons:

Board President, Board Vice President, Board Secretary, Board Treasurer, James Greydanus, Superintendent, and the appointed CFO and Controller for the District.

All School Service Fund Accounts (School Lunch) and all Student Activity Fund Accounts – the following persons: James Greydanus, Superintendent, and the appointed CFO and Controller for the District.

and further, that the previously approved signatories continue to be in effect until such time that the new signature authorization cards are completed.

8. Authorize immediate deposit of school funds in established depositories without the Treasurer's signature, and further, that the Superintendent or designee be authorized to transfer funds between Board-approved institutions and accounts in accordance with accepted business procedures, and in the best interest of the District, commensurate with the Board of Education Policy.
9. Authorize the following positions to use District purchase cards in conducting District business: Superintendent, High School Principal, Middle School Principal, Elementary Principal, Director of Curriculum and Instruction, Athletic Director, Food Service Director, Facilities Director, MTSS Director, Technology Director, Transportation Director, Mechanic, Executive Secretary, Special Education Secretary, Homeless Liaison, and Robotics Coach.
10. Designate the CFO, Controller, and /or designee as the District's Electronic Transfer Officers.
11. Authorize the CFO and Controller for the District to assume specified responsibilities of the Board Secretary.
12. Designate the Superintendent to assume specified responsibilities of the Board Secretary.
13. Authorize the Superintendent to sign contract documents on behalf of the District and the Board of Education.
14. Appoint the Executive Secretary to serve as deputy to the Secretary of the Board for coordinating all school election efforts with the County Clerk and appropriated agencies.
15. Appoint the Executive Secretary to coordinate the postings of any and all public notices of public meetings.
16. Retain the firm of Thrun Law Firm, P.C. of Lansing, Michigan and Scholten Fant, P.C. of Grand Haven, Michigan, as General Board Counsel, and further that the Superintendent be authorized to solicit such legal counsel as the Board or as the Superintendent may from time-to-time deem necessary.
17. Retain the auditing firm of Maner Costerisan, P.C. for the 2021-2022 fiscal year.

18. Appoint the Curriculum Director and Middle School Principal as Title IX/Civil Rights/Non-Discrimination Coordinators.

G. SUPERINTENDENT REPORT

- January is School Board Appreciation Month. Members received a small token of appreciation for their service.
- Ava Rosema gave the student report.
- Building principals each gave a brief update on progress in each of their buildings. The NWEA testing cycle is underway at MS and HS and students and staff are having valuable conversations about the data.
- COVID-19 rates in the community remain high, but we are doing well with prevention of spread in school. Most cases of illness and quarantine are due to exposure in the home.

H. NEW BUSINESS

Discussion Items:

Action Items:

1. ESTABLISHMENT OF STANDING COMMITTEES

Motion by Thiele, supported by Sanchez, that the Board of Education appoint the designated members to serve on the following standing committees for 2022.

- a. Board Policy & Finance Committee
 1. Juliet Michele (chair)
 2. Ross Thiele
 3. Paul HapkeAlternate: Julio Almanza
- b. Facilities & Transportation Committee
 1. Paul Hapke (chair)
 2. Julio Almanza
 3. Manuel SanchezAlternate: Toby Hutchins
- c. Personnel Committee
 1. Manuel Sanchez (chair)
 2. Juliet Michele
 3. Toby HutchinsAlternate: Rico Ponce
- d. Student & Community Programs Committee
(This committee will select the Paine Volunteerism Award winner)
 1. Ross Thiele (chair)
 2. Toby Hutchins
 3. Rico PonceAlternate: Manuel Sanchez

Roll Call Vote:

Ayes: Ponce, Thiele, Sanchez, Almanza, Michele, Hutchins

Nays: None

Motion Carried: 6-0 Unanimous

2. APPOINTMENT OF DELEGATES

Motion by Thiele, supported by Sanchez, that the Board of Education appoint the designated members to serve as delegates and representatives for 2022.

- a. MASB Delegate Assembly
 - Delegates
 - 1. Toby Hutchins
 - 2. Juliet Michele
 - Alternates
 - 1. Ross Thiele
 - 2. Paul Hapke

- b. Allegan County School Board Association Delegate
 - 1. Toby Hutchins
 - Alternate
 - 1. Ross Thiele

- c. Fennville Educational Foundation Representative
 - 1. Juliet Michele

Roll Call Vote:

Ayes: Ponce, Thiele, Sanchez, Almanza, Michele, Hutchins

Nays: None

Motion Carried: 6-0 Unanimous

3. APPOINTMENT OF COMMUNITY RECREATION ADVISORY BOARD MEMBERS

Motion by Michele, supported by Sanchez, that the Board of Education appoint Hedy Morse and Deb Blackmore to two-year terms, Michael Kempker to a one-year term, and Rebecca Hughes to the one-year coaching term on the Community Recreation Advisory Board.

Motion Carried: 6-0 Unanimous

4. APPROVAL OF SCHOOL PSYCHOLOGIST APPRENTICE POSITION UPDATES

Motion by Michele, supported by Sanchez, that the Board of Education approve the updates to school psychologist apprentice position as presented.

Motion Carried: 6-0 Unanimous

I. PUBLIC PARTICIPATION

None

J. CLOSED SESSION TO DISCUSS SUPERINTENDENT EVALUATION

Motion by Michele, supported by Sanchez, that the Board of Education move into closed session.

Roll Call Vote:

Ayes: Ponce, Thiele, Sanchez, Almanza, Michele, Hutchins

Nays: None

Motion Carried: 6-0 Unanimous

Approved: February 21, 2022

Entered Closed Session at 8:02 p.m.

Motion by Michele, supported by Sanchez, that the Board of Education move into open session.

Roll Call Vote:

Ayes: Ponce, Thiele, Sanchez, Almanza, Michele, Hutchins

Nays: None

Motion Carried: 6-0 Unanimous

Return to open session at 8:49 p.m.

K. COMMENTS FROM THE BOARD TABLE

- Mr. Almanza announced his family will be sponsoring a local scholarship beginning this school year.

L. ADJOURNMENT

Motion by Michele, supported by Sanchez, to adjourn. (8:56 p.m.)

Recorded by Executive Secretary, Marileen Pitts

Respectfully submitted by,



Ross Thiele
Board Secretary