



**FENNVILLE PUBLIC SCHOOLS
BOARD OF EDUCATION
ORGANIZATIONAL MEETING *with Board Member Virtual Access
JANUARY 18, 2021
BOARD ROOM 7:00 P.M.**

A. CALL TO ORDER

The meeting was called to order by Tobias Hutchins at 7:00 p.m. The Board of Education Meeting was via Virtual Access, the Pledge of Allegiance was recited.

TAKING OF THE ROLL

Present: Mr. Tobias Hutchins Mr. Julio Almanza
 Mr. Manuel Sanchez Mr. Ross Thiele
 Mr. Paul Hapke Mr. Rico Ponce
 Mrs. Juliet Michele

B. ELECTION OF TEMPORARY CHAIRPERSON

Motion by Almanza, supported by Michele, that the Board of Education appoint Mr. Hutchins as Temporary Chairperson. No other nominations.

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

C. ELECTION OF OFFICERS FOR 2021

President

Motion by Sanchez, supported by Almanza, that the Board of Education appoint Mr. Hutchins to the position of Board President. No other nominations.

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

Vice President

Motion by Hutchins, supported by Michele, that the Board of Education appoint Mr. Sanchez to the position of Board Vice President. No other nominations.

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

Secretary

Motion by Sanchez, supported by Michele, that the Board of Education appoint Ross Thiele to the position of Board Secretary. No other nominations.

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

Treasurer

Motion by Sanchez, supported by Ponce, that the Board of Education appoint Julio Almanza to the position of Board Treasurer. No other nominations.

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

D. ADDITIONS TO THE AGENDA

None

E. PUBLIC PARTICIPATION

None

F. CONSENT AGENDA

Motion by Sanchez, support by Michele, that the Board of Education accept the Consent Agenda as presented to include the following:

Minutes	Treasurer's Report	Summary of Bills	Offer probationary contracts	Approve hiring of	Accept resignations
2. December 21, 2020 Regular Meeting	3. December 2020	4. December 2020	5. Lynn Loubert, Middle School Art Teacher, Krista Raffenaud, Elementary Title 1 Teacher	6. Alexandria Sharp, Middle School English Teacher (2 nd Semester only), Dave Johnson, Bus Mechanic, Maria Rosas, HS Paraprofessional, Perla Sanchez, Elementary Paraprofessional, William Barron, CAC Front Desk, Jasmine Hoffman, CAC Front Desk	7. Robin Reva

8. Dates, Times, and Locations of Board Meetings

- Monday, February 15, 2021
- Monday, March 15, 2021
- Monday, April 19, 2021
- Monday, May 17, 2021
- Monday, June 21, 2021*
- Monday, July 19, 2021
- Monday, August 16, 2021
- Monday, September 20, 2021
- Monday, October 18, 2021
- Monday, November 15, 2021
- Monday, December 20, 2021

*Budget Hearing to precede Board meeting at 6:30 p.m.

All Regular meetings to be held at 7:00 p.m. in the Board Room unless otherwise posted. Special Meetings and Work Sessions will be scheduled as necessary.

- 9.** Designate official depositories for all District Funds to be TCF Bank, Allegan Community Federal Credit Union, Huntington Bank and the Michigan School District Liquid Asset Fund Plan.
- 10.** That the Board of Education continue to use the Debt Retirement Account at TCF Bank for the purpose of depositing taxes and for bond payments, continue to use the Sinking Fund Account at TCF Bank for the purpose of depositing taxes and for payment of allowable Sinking Fund expenses, and establish the Community Recreation Fund Account at TCF Bank for the

purpose of depositing taxes and for payment of allowable Community Recreation Fund expenses.

11. Authorize signatories for all accounts as indicated, and as funds are deposited in the designated depositories as presented in this Agenda:

All General Fund and Debt Fund and Sinking Fund Accounts – any two of the following persons:

Board President, Board Vice President, Board Secretary, Board Treasurer, James Greydanus, Superintendent, and the appointed CFO and Controller for the District.

All School Service Fund Accounts (School Lunch) and all Student Activity Fund Accounts – the following persons: James Greydanus, Superintendent, and the appointed CFO and Controller for the District.

and further, that the previously approved signatories continue to be in effect until such time that the new signature authorization cards are completed.

12. Authorize immediate deposit of school funds in established depositories without the Treasurer's signature, and further, that the Superintendent or designee be authorized to transfer funds between Board-approved institutions and accounts in accordance with accepted business procedures and in the best interest of the District, commensurate with the Board of Education Policy.
13. Authorize the following positions to use District purchase cards in conducting District business: Superintendent, High School Principal, Middle School Principal, Elementary Principal, Director of Curriculum and Instruction, Director of Secondary Student Services, Athletic Director, Food Service Director, Facilities Director, Federal Programs Director, Technology Director, Transportation Director, Mechanic, Executive Secretary, Special Education Secretary, Homeless Liaison, and Robotics Coach.
14. Designate the CFO, Controller, and /or designee as the District's Electronic Transfer Officers.
15. Authorize the CFO and Controller for the District to assume specified responsibilities of the Board Secretary.
16. Designate the Superintendent to assume specified responsibilities of the Board Secretary.
17. Authorize the Superintendent to sign contract documents on behalf of the District and the Board of Education.
18. Appoint the Executive Secretary to serve as deputy to the Secretary of the Board for coordinating all school election efforts with the County Clerk and

appropriated agencies.

19. Appoint the Executive Secretary to coordinate the postings of any and all public notices of public meetings.
20. Retain the firm of Thrun Law Firm, P.C. of Lansing, Michigan and Scholten Fant, P.C. of Grand Haven, Michigan, as General Board Counsel, and further that the Superintendent be authorized to solicit such legal counsel as the Board or as the Superintendent may from time-to-time deem necessary.
21. Retain the auditing firm of Maner Costerisan, P.C. for the 2020-2021 fiscal year.
22. Appoint the Superintendent, High School Principal, and Middle School Principal as Title IX/Civil Rights/Non-Discrimination Coordinators.

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

G. SUPERINTENDENT REPORT

- Presented information on each of the action items for this meeting.
- In honor of Martin Luther King Day, Mr. Greydanus, shared a quote from Dr. King.
- Mr. Hutchins welcomed new staff to the District.
- Mr. Greydanus introduced new staff.
- Building Principals provided an update on attendance and two-way communication for Remote & VAAC students; and each building's percentage of students returning to in person learning.
- Mr. Thiele inquired about the increase in class size due to students returning to in-person learning.
- ACHD and Spectrum Health offered the opportunity for staff members to receive the COVID-19 vaccination on Thursday, January 21, 2021. In order to take advantage of this opportunity the District will move to remote learning for both Thursday and Friday.
- Mr. Greydanus provided an update on the bond project.
- Mrs. Gierucki presented on Federal Program Updates and on the new WMU ESL Endorsement program.
- Mrs. Gierucki and principals will provide a full report on the benchmark data collection at the February board meeting.

H. NEW BUSINESS Informational/Discussion/Presentation Items:

1. Work Session scheduled for February 2, 2021 at 6:00 p.m.

Action Items:

1. ESTABLISHMENT OF STANDING COMMITTEES

Motion by Michele, supported by Sanchez, that the Board of Education appoint the designated members to serve on the following standing committees for 2021:

- a. Board Policy Committee
 - 1. Ross Thiele - Chair
 - 2. Julio Almanza
 - 3. Paul Hapke
 - Alternate: Manuel Sanchez

- b. Finance Committee
 - 1. Julio Almanza - Chair
 - 2. Rico Ponce
 - 3. Ross Thiele
 - Alternate: Juliet Michele

- c. Personnel Committee
 - 1. Toby Hutchins - Chair
 - 2. Manuel Sanchez
 - 3. Paul Hapke
 - Alternate: Juliet Michele

- d. Facilities and Transportation Committee
 - 1. Paul Hapke - Chair
 - 2. Juliet Michele
 - 3. Manny Sanchez
 - Alternate: Rico Ponce

- e. Student Program Committee
 - 1. Toby Hutchins – Chair
 - 2. Juliet Michele
 - 3. Ross Thiele
 - Alternate: Julio Almanza

- f. Paine Volunteerism Award Committee
 - 1. Julio Almanza
 - 2. Paul Hapke

- g. Community & Communication
 - 1. Toby Hutchins – Chair
 - 2. Rico Ponce
 - 3. Juliet Michele
 - Alternate: Ross Thiele

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

2. **APPOINTMENT OF DELEGATES**

Motion by Thiele, supported Michele, that the Board of Education appoint the designated members to serve as delegates and representative for 2021:

- a. MASB Delegate Assembly
 - Delegates
 - 1. Toby Hutchins
 - 2. Juliet Michele
 - Alternates
 - 1. Ross Thiele
 - 2. Paul Hapke

- b. Allegan County School Board Association
 - Delegate
 - 1. Toby Hutchins
 - Alternate
 - 1. Ross Thiele

- c. Fennville Educational Foundation Representative
 - 1. Juliet Michele

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

3. **RECONFIRMATION OF DELIVERY OF INSTRUCTION**

Motion by Thiele, supported by Michele, that the Board of Education reconfirm the delivery of instruction provisions in the District Extended Continuity of Learning Plan and District Preparedness and Response Plan.

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

4. **SECOND READING OF COMMUNITY RECREATION AND COMMUNITY ATHLETIC CENTER DOCUMENTS**

Motion by Thiele, supported by Sanchez, that the Board of Education conduct the second reading of the Community Recreation Advisory Board Description, CAC Policies, and CAC COVID-19 Response Plan.

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

I. PUBLIC PARTICIPATION

- Kindergarten Teacher Cherie Schmidt thanked the board for allowing staff to work remotely on January 21 & 22 to attend the clinic to receive the COVID-19 vaccination.

J. CLOSED SESSION TO CONSULT WITH COUNSEL PER POLICY 0167.2 SECTION E

Motion by Michele, supported by Almanza, that the Board of Education enter closed session to consult with counsel per Policy 0167.2.

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

Entered Closed Session at 7:32 p.m.

Motion by Thiele, supported by Sanchez, that the Board of Education return to open session.

Roll Call Vote:

Ayes: Almanza, Sanchez, Thiele, Hapke, Ponce, Michele, Hutchins

Nays: None

Motion Carried: 7-0 Unanimous

Returned to Open Session at 8:23 p.m.

K. COMMENTS FROM THE BOARD TABLE

- Mr. Thiele would like the board to hold more Work Sessions.
- Mr. Hutchins invited Mr. Johnson, Mr. Raak, and Mr. Hicks to the February Board Meeting for a proper farewell.
- Mr. Hutchins asked the committee chairperson to be responsible for minutes.
- Mr. Hutchins created a Communication Committee to work with local businesses.

L. ADJOURNMENT

Motion by Michele, supported by Thiele, to adjourn. (8:52 p.m.)

Recorded by Executive Secretary, Marileen Pitts

Respectfully Submitted by,



Ross Thiele
Board Secretary